

Holton Parish Council Annual meeting was held on Monday 13th May 2024 starting at 7.00 pm in Holton Village Hall Committee Room

Present:

Chairman – Brian Pridmore
Councillor – Allan East
Councillor – Andy Murray
Councillor – Robert Barter
Councillor – Charli Keely
Parish Clerk - Sonja Barter

Also in attendance:

1. **Apologies:** Tim Bearder (District and County Councillor)

2. **Election of Chairman:**

Brian Pridmore was re-elected as Chairman. Proposed by Andy Murray and seconded by Allan East.

All agreed

3. **Election of Vice-Chairman:**

Allan East was re-elected as Vice-Chairman. Proposed by Brian Pridmore and seconded by Charli Keely.

All agreed

4. **Declarations of Office of Chairman and Vice-Chairman:**

The elected Chairman and Vice-Chairman signed the Declarations of Acceptance of Office.

5. **Formal adoption of Standing Orders/Financial Regulations and Model Code of Conduct:**

Proposed by Brian Pridmore and seconded by Robert Barter.

All agreed

6. **To appoint members to serve on the undermentioned committees:**

- **Holton Orchard – Allan East**
- **Holton Village Hall Management Committee – Andy Murray**
- **Brookes Liaison Group – Brian Pridmore and Robert Barter**
- **Personnel Committee – Brian Pridmore and Charli Keely**
- **Wheatley Sports Pavilion Group Survey – Brian Pridmore**

7. **To fix the dates of ordinary meetings of the Council for the ensuing year:**

Holton Parish Council Meetings to be held on the second Monday of the month excluding August. Eleven ordinary meetings in the year.

The Annual Meeting closed and the ordinary Parish Council Meeting began:

1. **Apologies:** Tim Bearder – District and County Councillor.
2. To confirm the minutes of the meeting of the council held on Monday 8th April 2024. The Minutes were confirmed. Proposed by Robert Barter and seconded by Andy Murray. **All agreed**
3. **Declarations of Interest** – none
4. **District and County Councillor Reports** – Tim Bearder was unable to attend the meeting and sent his apologies.

OPEN FORUM – no members of the public in attendance

5. **Matters Arising from the Minutes:** none

6. Traffic, Road and Highway Matters

Road Safety Group – Allan East has circulated a ‘Terms of Reference’ for a Road Safety Group which could be formed if there is sufficient interest raised at the Annual Parish Meeting. Three volunteers have come forward. Await the response at the Annual Meeting.

Villagers and Parish Councillors invited to attend Waterperry Parish Meeting to hear a presentation on ‘SpeedWatch’. Villagers Ian Beach and Bill Oakes to attend.

Super Users – Continued pressure on Gigaclear Contractor to make good in areas of the village. Repairs carried out on the Highways portion of the track up to the start of The Hay Barn, Pond Farm.

20 mph speed limit extension outside Wheatley Park School – Awaiting work to commence – no date forthcoming.

Verge maintenance – a partial cut in June concentrating on leaving areas where able to remain to encourage flora and fauna after taking into considering vision splays, blind bends and where road safety both of pedestrian and motorists is a factor. A further overall cut in October when growing season over. To look into the viability of collecting and disposing of the arisings to restrict the fertility of the verge soils.

7. W P School Access Gate:

The gate system appears to be working correctly – no further developments.

8. Financial Matters

a. Accounts submitted for payment	Total inc. VAT
Clerk's salary - £514.80 less 20p overpaid in May	514.60
2 Amazon Printer Inks (b/w & colour)	73.91
1 Amazon Printer Ink credit	(34.42)
Richard Taylor Village Green mowing	90.00
Richard Taylor Orchard bench fix/verge repairs	522.00
Clear Insurance PC Ann. Insurance	456.90

Received Oxfordshire County Council Verge Maintenance Payment - £749.65

b. Bank balances after paying the above amounts and monies received
Deposit £14,811.60 Current: £1,757.15

c. Monthly Cash Reconciliation with Bank Statement

Andy Murray checked the cash balances with the bank statement, agreed the figures and signed the cash reconciliation.

d. Holton Parish Council AGAR and Annual Accounts y/e 31/03/2024.

The Annual Governance Statement 2023/2024 was completed signed and agreed by all Parish Councillors.

The Holton Parish Council Accounts and Cash Book are with the Internal Auditor.

It was proposed by Allan East and seconded by Andy Murray that the Clerk's report and Accounts be accepted, cash balances reconciled and all accounts paid. All agreed.

9. Contract of Employment

The Contract is being considered by the Clerk who will report back to the Personnel Committee.

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10. Churchyard extension land.

The Church Solicitors are awaiting a response from the solicitors working for Paul and Richard Hunt, despite numerous contacts there appear to be some formalities yet to resolve.

11. Brookes Liaison Group.

The next Liaison Meeting will be held on Wednesday 5th June 6.00 pm in Holton Village Hall Committee Room. Updates from Savills and Crest Nicholson

Charles Bulmer has been contacted regarding the possibility of a footpath along the field boundary to link the new development with Holton Village. Apparently working on a response with his proposals.

Holton Parish Council, as a result of completing the Expression of Interest form have been invited to complete a application to the SODC Community Infrastructure Levy Pilot Grant Fund for funding towards the costs of the Holton Footpath project.

12. Planning Applications:

P24/S1167/HH. The Studio, Slaymaker, Holton. OX33 1PR
Alterations and extension to existing dwelling.
No planning reasons to object.

13 Planning Decisions: South Oxfordshire District Council:

None

14. Annual Parish Meeting – Thursday 23rd May 2024

Parish Council Chairman's Report (Brian Pridmore). Agenda to be prepared and village groups have been invited to present their reports. Projector and sound system organised.

15. Reports:

Holton Village Hall – Andy Murray reported on the Village Hall AGM held on 9th May. Nine residents from the village as well as 7 existing committee members/Trustees were in attendance. Seven Trustees were elected to serve on the Hall Management Committee.

The Hall Spring Clean was well attended by volunteers from the village. The Trivia Quiz on 26th April was a success. Forthcoming events: Jack Turner (Discoveries on Shotover) 24th May and the Film Night on 7th June and a Summer Barbecue in the Orchard on Friday 2nd August.

Orchard Committee – The new teak bench has been set in position in the Orchard near the play equipment.

The annual ROSPA Play Equipment Inspection has been booked for July/August (the exact date to be confirmed).

16. Publications/Letters and forthcoming events.

Recommendation for all Parish Councils to adopt the gov.uk domain. Information from Parish Online website service circulated. Other Parish Council websites including those hosted by Parish Online to be reviewed and compared – reporting back to the June meeting. The existing PC website renews in September.

17. Items for discussion and /or referral to a future meeting.

18. Date of the Next Meeting. The next Parish Council meeting will be held on Monday 10th June 2024 starting at 7.00 pm. The meeting closed at 9.00 pm.